



City of Westminster

Licensing Sub-Committee Report

Item No:

Date:

Licensing Ref No:

Title of Report:

Report of:

Wards involved:

Policy context:

Financial summary:

Report Author:

Contact details

09 December 2021

21/05609/LIPN - New Premises Licence

7 Harbet Road
London
W2 1AJ

Director of Public Protection and Licensing

Hyde Park

City of Westminster Statement of Licensing Policy

None

Kevin Jackaman
Senior Licensing Officer

Telephone: 0207 641 6500
Email: kjackaman@westminster.gov.uk

1.	Application		
1-A	Applicant and premises		
Application Type:	New Premises Licence, Licensing Act 2003		
Application received date:	8 June 2021		
Applicant:	Paddington Basin Management Limited.		
Premises address:	7 Harbet Road London W2 1AJ	Ward:	Hyde Park
		Cumulative Impact Area:	None
		Special Consideration Zone:	None
Premises description:	<p>According to the application form Merchant square estate in Paddington basin is an 11 acre mixed use development which is host to many events during the year which are put on for those who live, work and visit the area.</p> <p>The application is time limited until 30 April 2026</p>		
Premises licence history:	This is an application for a new premises licence and therefore has no licence history however the application is submitted following pre application advice		
Applicant submissions:	Submissions from the applicant appear at appendix 2		
Applicant amendments:	None		

1-B	Proposed licensable activities and hours						
Films:	Indoors, outdoors or both					Outdoors	
Day:	Mon	Tues	Wed	Thur	Fri	Sat	Sun
Start:	12:00	12:00	12:00	12:00	12:00	12:00	12:00
End:	23:00	23:00	23:00	23:00	23:00	23:00	23:00
Seasonal variations/ Non-standard timings:	None						

Live music:	Indoors, outdoors or both					Outdoors	
Day:	Mon	Tues	Wed	Thur	Fri	Sat	Sun
Start:	N/A	N/A	N/A	12:00	12:00	12:00	12:00
End:				19:30	19:30	18:00	18:00
Seasonal variations/ Non-standard timings:	None						

Recorded music:				Indoors, outdoors or both			Outdoors
Day:	Mon	Tues	Wed	Thur	Fri	Sat	Sun
Start:	N/A	N/A	N/A	12:00	12:00	12:00	12:00
End:				20:00	20:00	20:00	20:00
Seasonal variations/ Non-standard timings:			None				

Performance of dance:				Indoors, outdoors or both			Outdoors
Day:	Mon	Tues	Wed	Thur	Fri	Sat	Sun
Start:	N/A	N/A	N/A	N/A	12:00	12:00	N/A
End:					16:00	16:00	
Seasonal variations/ Non-standard timings:			None				

Sale by retail of alcohol				On or off sales or both:			On the premises
Day:	Mon	Tues	Wed	Thur	Fri	Sat	Sun
Start:	12:00	12:00	12:00	12:00	12:00	12:00	12:00
End:	21:00	21:00	21:00	21:00	21:00	21:00	21:00
Seasonal variations/ Non-standard timings:			None				

Hours premises are open to the public							
Day:	Mon	Tues	Wed	Thur	Fri	Sat	Sun
Start:	00:00	00:00	00:00	00:00	00:00	00:00	00:00
End:	00:00	00:00	00:00	00:00	00:00	00:00	00:00
Seasonal variations/ Non-standard timings:			None				
Adult Entertainment:			None				

2.	Representations
2-A	Responsible Authorities
Responsible Authority:	Environmental Health
Representative:	Anil Drayan
Received:	13 September 2021

I refer to the application for a new Premises Licence for the above premises.
The applicant has submitted an 'Estate Site Plan, dated 09/07/2021' which shows the external areas to be used for licensable activities.
The following licensable activities are being sought:

1. Supply of Alcohol 'On' the premises between 12:00 to 21:00 hours Monday to Sunday.
2. Provision of the following Regulated Entertainments 'Outdoors':

- Films (12:00 to 23:00 hours Monday to Sunday)
- Live Music (12:00 to 19.30:00 hours Thursday and Friday and 12:00 to 18:00 hours Saturday and Sunday)
- Recorded Music (12:00 to 20:00 hours Thursday to Sunday)
- Performance of Dance (12:00 to 16:00 hours Friday and Saturday)

I wish to make the following representations based on the plans submitted and the supporting operating schedule:

1. The hours requested for and the Supply of Alcohol may lead to an increase in Public Nuisance in the area and impact on Public Safety
2. The hours requested for and the provision of the Regulated Entertainments applied for may lead to an increase in Public Nuisance in the area and may impact on Public Safety

The applicant is requested to contact the undersigned to discuss the application after which Environmental Health may propose additional conditions to allay its concerns

2-B Other Persons	
Name:	[REDACTED]
Address and/or Residents Association:	[REDACTED] [REDACTED] [REDACTED]
Received:	11 August 2021
<p>Most of these proposals (music, artists, etc.) are great, including the films on the screen facing the lawn - this is terrific (the screen is neat, unobtrusive, adds value and community, etc.). However, the infrastructure for showing other films on the pedestrianised zone by the canal facing down the canal is hideous, unsightly, unwanted, and a vile mis-appropriation of public space that people can no longer enjoy by it being there:</p> <ol style="list-style-type: none"> 1. It prevents the main purpose of that space: canalside walking - exercise and foot-traffic through-put of those enjoying the canal. 2. It tends to be sponsored by gaudy bright vulgar brands (last one was a bright pink ice cream brand - disgusting, unhealthy, and simple awful and in your face). The most ugly thing ever. 3. It blocks the view of the water for residents and visitors and walkers passing through. The purpose of this area is to enjoy outdoor spaces and water views, ducks, coots, swans, occasional fish, paddleboarding, fresh air, sunlight etc. <p>It would be so easy to place this second film screen in a space that is unused or less used and less obstructive (on the other side of the canal tucked in the corner perhaps - or similar). But to place such a purposefully-ugly monstrosity in the VERY middle of the thoroughfare is simply counter to all common-sense and inhibits public enjoyment of the area. Plus it is a nod to the sponsor's marketing interests - flagrant corruption.</p>	
Name:	[REDACTED]
Address and/or Residents Association:	[REDACTED] [REDACTED]
Received:	25 August 2021
<p>The [REDACTED] note with interest this application.</p> <p>Our main concern on all Premises Licence applications is the potential noise and disturbance</p>	

etc to adjacent residents and residents in the surrounding area as well as the potential for crime and disorder.

In this instance, allowing for dispersal, the hours applied for Films at 23.00, seven days a week, is too late.

We have a few queries arising from the documentation.

What sort of events are envisaged?

How frequently do they intend to use the licence?

Will there be 'pop up' bars/any events which are solely for consuming alcohol?

Are all the entrances to Merchant Square still open at 23.30, including one in Praed Street - opposite Sale Place?

What are the arrangements for the dispersal of customers/attendees to encourage quiet egress?

What is capacity of the events, showing films etc?

Also, not shown, can you confirm all glasses for drinks will be plastic or similar.

We would wish to see conditions agreed with the Police and Environmental Health.

Also, we will be interested to learn if any objections from residents or Residents Associations in the apartment blocks around Merchant Square. The address of the application is 7 Harbet Road, but the licence is to cover the entire estate - hopefully this will not have inadvertently misled any residents who saw the blue notice and the Council's orange notice.

██████████ is content for our contact details to be forwarded to applicant

As always, ██████████ are happy to enter into a dialogue with the applicant to discuss our concerns.

Name:	██████████
Address and/or Residents Association:	██████████ ██████████ ██████████ ██████████
Received:	13 August 2021

I am in general support of the application with one exception. The late night film screenings which have been put on have occasionally been advertised as 'sing-a-long' sessions.

These are late night sessions with headphones to prevent noise disturbing neighbours. The singalong sessions are therefore contradictory as they are loud and disturbing to those who live around the area. I object to these sessions.

Name:	██████████
Address and/or Residents Association:	██████████ ██████████ ██████████ ██████████
Received:	10 August 2021

I live at ██████████. Local residents are always subjected to noise in this area at most times of the day and night. There are already far too many pubs, restaurants, bars, outdoor singing. We do not need any extra we need less.

The brew dog pub is always extremely noisy and this from opening till close. Please do not allow this extra noise to go ahead and think this is a residential area with people who wish to be able to relax, rest, sleep at home and not be constantly disturbed by noise

3.	Policy & Guidance
The following policies within the City of Westminster Statement of Licensing Policy apply:	
Policy HRS1 applies	<p>A. Applications within the core hours set out below in this policy will generally be granted for the relevant premises uses, subject to not being contrary to other policies in the Statement of Licensing Policy.</p> <p>B. Applications for hours outside the core hours set out in Clause C will be considered on their merits, subject to other relevant policies, and with particular regard to the following:</p> <ol style="list-style-type: none"> 1. The demonstration of compliance in the requirements of policies CD1, PS1, PN1 and CH1 associated with the likelihood of the effect of the grant of a licence for later or earlier hours on crime and disorder, public safety, public nuisance and the protection of children from harm. 2. If the application is located within a Special Consideration Zone they have demonstrated that they have taken account of the issues identified in that area and provided adequate mitigation. 3. Whether there is residential accommodation in the proximity of the premises that would likely be adversely affected by premises being open or carrying out operations at the hours proposed. 4. The proposed hours of the licensable activities and when customers will be permitted to remain on the premises. 5. The proposed hours when any music, including incidental music, will be played. 6. The hours when customers will be allowed to take food or drink outside the premises or be within open areas which form part of the premises. 7. The existing hours of licensable activities and the past operation of the premises (if any) and hours of licensable premises in the vicinity. 8. Whether customers and staff have adequate access to public transport when arriving at and leaving the premises, especially at night. 9. The capacity of the premises. 10. The type of use, recognising that some venues are more likely to impact the licensing objectives than others; for example, pubs and bars are higher risk than theatres, cinemas and other cultural and sporting venues due to the nature of the operation. 11. The Licensing Authority will take into account the active measures proposed for a 'winding down' period including arrangements for people to be collected from the premises to travel home safely. 12. Conditions on hours may be attached that require that the supply of alcohol for consumption on the premises ceases a suitable period of time before customers are required to leave the premises. 13. The council, acting as the Licensing Authority, may reduce hours if, after review, it is necessary to impose conditions specifying shorter hours in order to promote the licensing objectives. 14. Specific days for non-standard hours should be identified and justified as part of the application to allow responsible authorities

	<p>and interested parties to evaluate the impact that these licensable activities may have, and to plan accordingly. The consideration of applications for later hours for Bank Holiday Mondays will take into account that later hours are generally granted for preceding Sundays and that the next day is a working day. Non-specific days are expected to be covered by Temporary Event Notices or variation applications.</p>
<p>Policy CCSOS1(A) applies</p>	<p>A. Applications outside the West End Cumulative Zones will generally be granted subject to:</p> <ol style="list-style-type: none"> 1. The application meeting the requirements of policies CD1, PS1, PN1 and CH1. 2. The hours for licensable activities are within the council's Core Hours Policy HRS1. 3. The operation of any delivery services for alcohol and/or late-night refreshment meeting the council's Ancillary Delivery of Alcohol and/or Late-Night Refreshment Policy DEL1. 4. The applicant has clearly demonstrated that the sale by retail of alcohol and late-night refreshment will be ancillary to the venue's primary function as a cinemas, cultural and live sporting venues and outdoor space. 5. The applicant has taken account of the Special Consideration Zone Policy SCZ1 if the premises are located within a designated area. 6. The application and operation of the venue meeting the definition for a cinema, cultural venue, live sporting premises or outdoor space as per Clause C <p>C. For the purposes of this policy the primary function of a cinema, cultural venue and live sporting premises is defined as:</p> <ol style="list-style-type: none"> 1. Cinema For the exhibition of feature or shorts films to an audience. 2. Cultural Venues <ol style="list-style-type: none"> a. Theatres: for the performance of plays, dramatic or other entertainment performances to an audience. b. Performance Venues: for a live performance in front of an audience which may include concert halls, comedy clubs or similar performances venues. c. Cultural Uses: for the exhibition of art (e.g. galleries), a museum, or historical building/site that is open for visitors to visit on payment. 3. Live sporting premises: the premises or the use to which the licence is intended for <ol style="list-style-type: none"> a. Live sporting events in the form of boxing and wrestling which takes place either inside or outside in the presence of an audience. b. Live sporting events that are licensable as they are being held within a building where the sport and audience are accommodated wholly or partly inside that building. c. Live sporting events that will take place outside a building, where the live sporting event is not a licensable activity but other licensable activities, are provided ancillary to that live sporting event. 4. Outdoor space The use of an outdoor space for licensable activities and other purposes as part of or ancillary to an event, small to large concerts, national significant musical concert or events (e.g. Hyde Park), Mayoral or council organised events and seasonal activities (e.g. Christmas market or Winter Wonderland). 5. For the purposes of C1 to C3 above: <ol style="list-style-type: none"> a. The sale of alcohol and late-night refreshment must be an ancillary function to the primary purpose of the venue.

	b. An audience may include either invited guests, members of that venue or associated organisation or members of the public who have purchased a ticket or not.
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4. Equality Implications

The Council in its capacity as Licensing Authority has a duty to have regard to its public sector equality duty under section 149 of the Equality Act 2010. In summary, section 149 provides that a Public Authority must, in the exercise of its functions, have due regard to the need to:

- (a) eliminate discrimination harassment, victimisation and any other conduct that is prohibited by or under this Act;
- (b) advance equality of opportunity between persons who share a relevant protected characteristic and persons who do not share it; and
- (c) foster good relations between persons who share a relevant protected characteristics and persons who do not share it.

Section 149 (7) of the Equality Act 2010 defines the relevant protected characteristics as age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex, and sexual orientation.

5.	Appendices
Appendix 1	Premises plans
Appendix 2	Applicant supporting documents
Appendix 3	Premises history
Appendix 4	Proposed conditions
Appendix 5	Residential map and list of premises in the vicinity

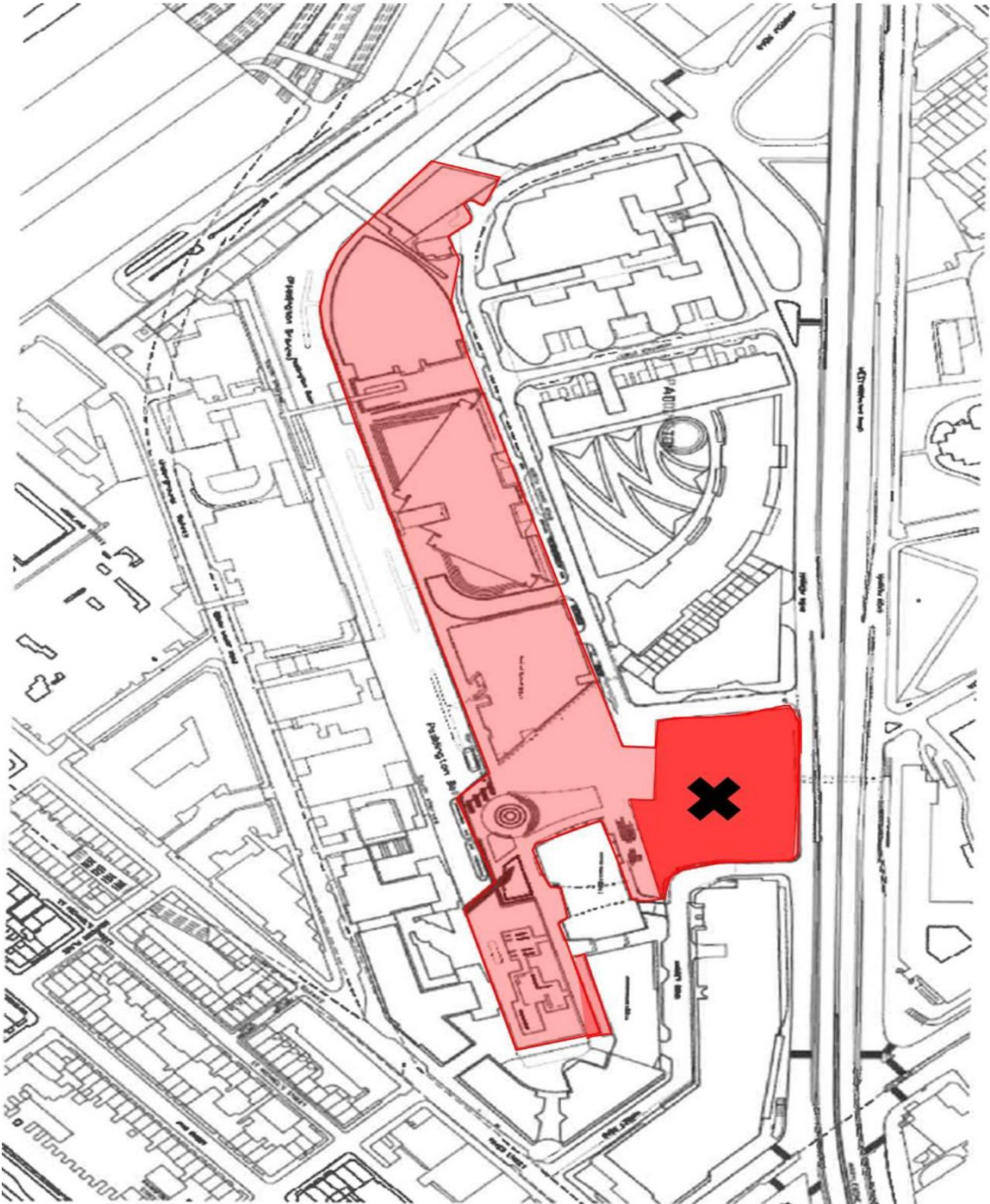
Report author:	Kevin Jackaman Licensing Officer
Contact:	Telephone: 0207 641 6500 Email: kjackaman@westminster.gov.uk

If you have any queries about this report or wish to inspect one of the background papers please contact the report author.

Background Documents – Local Government (Access to Information) Act 1972

1	Licensing Act 2003	N/A
2	City of Westminster Statement of Licensing Policy	October 2021
3	Amended Guidance issued under section 182 of the Licensing Act 2003	April 2018
4	Environmental Health representation	13 September 2021
5	Interested party representation (1)	11 August 2021

6	Interested party representation (2)	25 August 2021
7	Interested party representation (3)	13 August 2021
8	Interested party representation (4)	10 August 2021



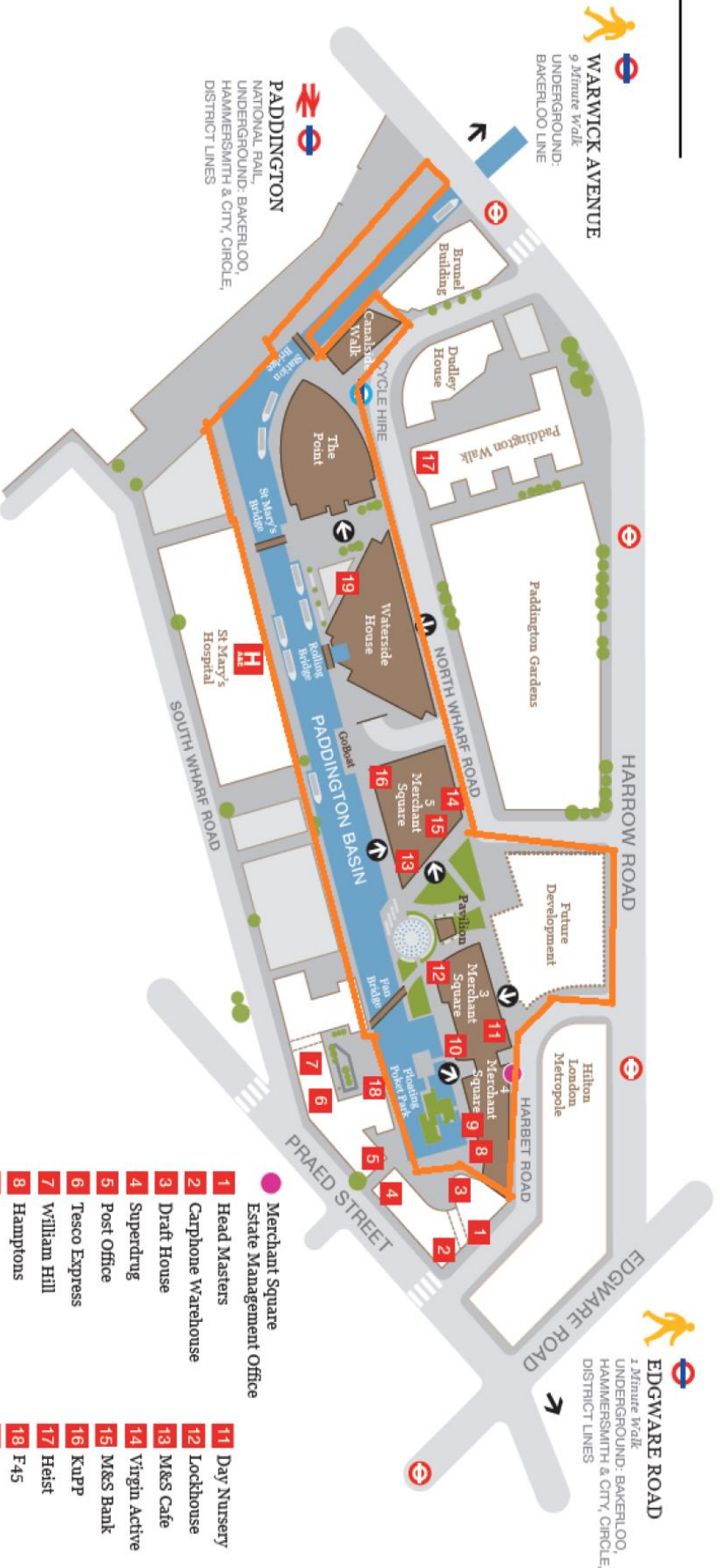
KEY

- ✘ Area under development
- The red line marks the private land operated by Paddington Basin Management Limited.

The event space will only be the external areas.

Merchant Square
Estate Site Plan
 09/07/2021

Merchant Square Paddington



WARWICK AVENUE
9 Minute Walk
UNDERGROUND:
BAKERLOO LINE

EDGWARE ROAD
1 Minute Walk
UNDERGROUND:
HAMMERSMITH & CITY, CIRCLE,
DISTRICT LINES

PADDINGTON
NATIONAL RAIL,
UNDERGROUND: BAKERLOO,
HAMMERSMITH & CITY, CIRCLE,
DISTRICT LINES

- Merchant Square Estate Management Office
- 1** Head Masters
- 2** Carphone Warehouse
- 3** Draft House
- 4** Superdrug
- 5** Post Office
- 6** Tesco Express
- 7** William Hill
- 8** Hamptons
- 9** Co-op
- 10** Pizza Express
- 11** Day Nursery
- 12** Lockhouse
- 13** M&S Cafe
- 14** Virgin Active
- 15** M&S Bank
- 16** K&P
- 17** Heist
- 18** F45
- 19** Waterside Simply Food

- Canalside Walk
- Station Bridge
- The Point
- St Mary's Bridge
- Waterside House
- Rolling Bridge
- 5 Merchant Square
- Pavilion
- Fan Bridge
- 3 Merchant Square
- 4 Merchant Square

Merchant Square Estate in Paddington Basin is an 11-acre mixed-use development which is host to free many events during the year which are arranged for those who live, work and visit the area. The site which runs along the Grand Union Canal has a Floating Pocket Park, lawns and plazas as well as the towpath for events to take place along the whole space.

These areas provide the perfect setting to host activities that benefit the community, including the Dragon Boat Regatta charity event, which has previously raised 27,000 in aid of Children in intensive care at St Mary's Hospital, and London's first Float-in Cinema which provided a unique opportunity to watch family favourites on the canal. It is the estate's intention to continue to provide a positive impact on the area by offering free events that encourage the growth of the community and support local initiatives. With this in mind, we are requesting an events license over the estate. Examples of previous events are listed below:

- *Charity Dragon Boat Race*
- *Charity Rubber Duck Race Fundraising walks/races.*

- *Sports Screenings (Wimbledon etc.)*
- *Live Music Sessions*
- *Float-in Cinema*
- *Movie Evenings*
- *Canal Boat/Roving Traders Events*
- *Art Installations*
- *Christmas Light switch-on*
- *Pop-up Outdoor Bars*
- *Events that support health and wellbeing such as free fitness classes*
 - *Team-building events including crazy golf, volleyball and pop up Escape Rooms.*
 - *Easter scavenger hunts*
 -

B (Films)

We screen a number of free film viewings for the community as part of our seasonal activity. The screenings are generally over by 8pm, but if they are to be screened later, film audio is delivered via wireless headphones. Films are screened on the Merchant Square Big Screen on the Pavilion or by the canal, with the screen facing down the basin. Most films are family friendly, and admission of children to any films are restricted in accordance with the film classification recommended by the British Board of Film classification.

E (Live Music)

We host live music sessions in partnership with Busk in London, a non-profit initiative supported by the Mayor of London. The entertainment is background music for those that live and work in the area, to add to the ambiance of the canal and support up and coming musicians. These take place on the Floating Pocket Park or the West Plaza. Noise is continuously monitored throughout the event. Under most circumstances, live music concludes by 7.30pm, with the exception of specific seasonal events such as Christmas. In such cases, live music will never exceed 9pm.

M (Alcohol)

The sale of alcohol may accompany a restricted event such as the Float-In Cinema, a temporary pop up, Sports screenings etc. We recognise the responsibility to carry out the sale of alcohol safely. We

implement a strict Challenge 25 policy to ensure no alcohol sales are made to minors, where the only acceptable forms of identification are recognised photographic ID cards. Non-alcoholic beverages and substantial food shall be available in all parts of the premises where alcohol is sold or supplied for consumption. Those who are deemed too intoxicated are refused the service of alcohol and offered alternatives i.e. soft drinks.

General

Merchant Square is a site that is covered by a 24-hour security presence, who are an experienced team that have worked on numerous events in Merchant Square. Management structures and individual roles and responsibilities are clearly defined, and all events are thoroughly monitored throughout. A suitable event management plan is produced for all events and can be made available to the Responsible Authorities if requested. The EMP includes a detailed event overview, individual responsibilities, site plans, H&S documents, security arrangements and waste management if required. All plans will be based on the government guidance that has been provided for community events.

Public Nuisance

All amplified music will not exceed the recommended limit and all noise is monitored using decibel meters, kept in the control room or by the event manager on site. Film audio is delivered via wireless headsets if staged after 9pm. All residents are informed well in advance of the event via the Merchant Square website, newsletters, social media, email, front of house, internal posters and contact details are provided.

Public Safety

Full risk assessments are carried out specific to each event. An operation plan is presented for each event to cover any issues of overcrowding, and incidents. Any events with alcohol will be in a designated area, and access to those areas will be limited during those times. In the unlikely event of overcrowding, security plans will be prepared to reduce crowd density to include deploying barrier fencing, show stop procedures. Additional security and cleaning operatives are in position during event days. Firefighting equipment and means of escape areas shall be risk assessed under the event management plan under every event.

All security officers have a SOP's in accordance with regulations and regular scenario-based exercises are practiced. Merchant Square can provide full SOP's to WCC if required.

Merchant Square has designated smoking areas around the estate which the public can be directed to if needed. In the middle of two major stations, Paddington and Edgware Road and with multiple exits from the site, dispersal of areas can be done quickly.

The protection of children from harm

Our security team have lost children policy and for any events we have a designated lost child point. Our entire estate team are connected by radios and to the central control room where all issues are immediately reported and communicated amongst the team. In the event of a lost child, every attempt will be made to reconnect the child with their parent/guardian. When the collection of a lost child is made by a parent or guardian, proof of their identification is request before the child can accompany them. In the unlikely event that a child falls into the water, all staff are trained to conduct a form of water rescue. Any events that may have alcohol are in a restricted zone, with a strict restricted alcohol policy in place as outlined in section M.

Site Plan

Attached is a site plan referred to as Merchant Square Estate Site Plan. The site plan defines the boundaries of the estate. No single event shall ever cover more than 20% of the site. All events shall take place externally.

Pre application advice



City of Westminster

Office Names: Anil Drayan
Designation: Environmental Health Officer
Date: 30/03/21
Contact number: 07931546137
Email: adrayan@westminster.gov.uk
Application/Uniform Ref Number:
21/00944/PREAPM

Address: Open Space, Merchant Square Estate, London.

Existing Licence: No

Current Use: open space

Applicant:

Natasha Harbinson,
7 Harbet Road,
London, W2 1AJ

Cumulative Impact Zone: No

Special Consideration Zone: No

Applicant's Advice Request:

Merchant Square Estate in Paddington Basin is a mixed-use development which is host to many events during the year which are put on for those who live, work and visit the area. This involves a number of free events, charity events such as the annual Dragon Boat Regatta which raised £27,000 in 2019 and London's first Float-in Cinema in 2020. With the estate growing a lot more of the local community and further afield visiting the area, we want to be able to accommodate more community, free and charity events to introduce more people to the area. Our proposal is for an events license for the year over the estate. The type of events we've had in the past:

- *Charity Dragon Boat Race*
- *Charity Rubber Duck Race*
- *Sports Screenings (Wimbledon etc.)*
- *Live Music Sessions*
- *Float-in Cinema*
- *Movie Evenings*
- *Canal Boat/Roving Traders Events*
- *Art Installations*
- *Christmas Light switch-on*
- *Pop-up Outdoor Bars*
- *Fitness Events*
- *Team-building events*

Environmental Health advice and recommendations

This advice is provided by Westminster's Environmental Health Consultation Team (Regulatory Support Team 2) and is based on the information supplied above and also following a site visit.

1. Westminster's Statement of Licensing policy.

i. Licensing Policy and Licensing Objectives:

Environmental Health bases any recommendations on achieving compliance with Westminster's Statement of Licensing Policy which details the requirements for promoting the Licensing Objectives. The Policy can be found on the Council's website at the following link:

- <https://www.westminster.gov.uk/node/20023>

The criteria for promoting the Licensing Objectives in the Policy are under the following policies:

- PN1- Prevention of Public Nuisance
- PS1 - Promoting Public Safety
- CH1- Protection of Children from Harm
- CD1 - Prevention of Crime and Disorder

Note - the Council recently revised its Statement of Licensing Policy. One of the new requirements under the Policy is that greater emphasis has been placed on licensed premises to demonstrate compliance with policy CH1, Protection of Children from Harm, (see page 36 of policy). Free advice on complying with this can be found at:

https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/419604/What_to_do_if_you_re_worried_a_child_is_being_abused.pdf

ii. Spatial Policies:

An initial consideration of any proposal is to see if the premises are located in spatial areas where there are additional limitations on the licensable activities that can be permitted. These areas are designated as:

- Cumulative Impact Zone – where policy CIP1 applies or
- Special Consideration Zones – where policy SCZ1 applies.

Merchant Square is not in any of these areas so these special policies will not apply to a request for a Premises Licence in this location.

iii. Core Hours and Licensable Activities:

The next consideration is the 'Core Hours Policy' (HRS1) which stipulates the hours during which applications for the various licensable activities will generally be granted subject to other relevant considerations.

As any application will be for operations in the external space Environmental Health recommends the hours applied for most of the licensable activities should be as follows:

- 09:00 to 21:00 hours - Monday to Sunday

In order to stage the range of events requested the following Regulated Entertainments 'Outdoors' should be applied for;

- Plays
- Live music
- Recorded music
- Performance of dance
- Anything of a similar description to that falling within Live music, Recorded music or Performance of dance

In addition the Film licensing activity will need to be applied for. Based on a premises history check showing no issues arising involving the showing of films that have been previously staged under TEN's licences Environmental Health consider any application for Films could be applied for upto 23:00 hours if held under the following restrictions:

- *Film audio delivered to each attendee via wireless headsets if being staged after 21:00 hours*
- *Capacity restricted to under 500 patrons.*

Finally the application for the Supply of Alcohol ('On' and 'Off') should also be restricted to 09:00 to 21:00 hours Monday to Sunday.

The '*Hours premises are open to the public*' to be applied for are recommended to be 09:00 to 23:00 hours – Monday to Sunday

iv. Premises Use Policy:

The proposed premises use as an outdoor event site will come under policy CCSOS1 under which it states that applications '*will generally be granted subject to*' compliance with:

- *section A parts 1-5 and*
- *section C part 4*

Guidance on outdoor events under paragraphs F18 and F19 should also be followed.

2. Site Plan

The application should submit a site plan showing the whole of the Merchant Square Estate that is to be managed by the operator including the parts of the canal that is under a lease agreement.

The site plan should also include areas undergoing redevelopment – these should be shaded grey or other means of identification on the plan and annotated stating not to be used until cleared by Environmental Health Consultation Team under a ‘works’ condition (see under recommended list of conditions).

3.Event Management Plan (EMP)

All events staged at the premises (including any non- licensable events) should be carried out under a suitable and sufficient EMP. Such a plan should contain appropriate details on relevant aspects (see below under list of recommended conditions) with each event plan devised by a ‘competent’ person and signed off by a person with management responsibilities.

To help draw up an appropriate EMP you are advised to have regard to guidance provided by the Government for community events which is available at the following website:

- <https://www.gov.uk/government/publications/can-do-guide-for-organisers-of-voluntary-events/the-can-do-guide-to-organising-and-running-voluntary-and-community-events>

4.Temporary Structures, Capacity etc

- i. Any calculations on the safe capacity shall be made with reference to *‘The Technical Standards for Places of Entertainment – District Surveyor’s Association’* and any guidance provided by the Fire Brigade.
- ii. Westminster Building Control should be contacted if temporary structures are to be provided for an event as these may require a licence under Section 30 (Special and temporary structures), London Building Acts (Amendments) Act 1939.

In that situation full structural design details and calculations of all temporary structures must be submitted to Building Control and approval obtained prior to the event starting. The following are typical temporary structures that may need approval:

- Temporary stands
- Stage
- Framed tower for loudspeakers, lighting, flag poles etc
- Video/film screens, etc
- Freestanding boundary walls greater than 1.8m in height

Also structures that will require ‘noisy’ works to install (and dismantle) should only be carried out during the following times:

- 08:00 to 18:00 Monday to Saturday and
- 10:00 to 18:00 Sunday

5.Noise Management Plan (NMP)

The NMP must contain the following information as a minimum where appropriate:

- Any electronically amplified sound system such as from a music event or showing of Films is advised not to exceed 65dB(A) 15min Leq 1m from the nearest noise sensitive window.
- Film audio to be delivered to each attendee via wireless headsets if being staged after 21:00 hours
- NMP submitted to Westminster's Environmental Health Consultation Team at least 2 weeks prior to the event if any music event is planned to exceed 65dB(A) 15min Leq 1m from the nearest noise sensitive window – any notification should be sent to:
EHConsultationTeam@westminster.gov.uk
- Details of notification to residential premises at least 7 days prior to the event eg via website, leafletting with event and contact phone no details etc

6.Other matters to consider:

- i. I recommend that before any application is submitted you discuss your proposals with the local Amenity Society to avoid any misunderstandings etc.

The official society recognised by Westminster City Council for the area is The Paddington Waterways and Maida Vale Society (PWMVS) whose initial contact for Planning and Licensing matters is Mrs Elizabeth Virgo who can be contacted at elizabethvirgo@btinternet.com

- ii. Sale of Food and Goods:

Many community events include stall holders selling goods and food. For information please find attached to the e-mail containing this memo Environmental Health's Food and Trading Standards guidance for traders at events and markets.

- iii. Planning Considerations:

- Any event that is likely to last over several days (eg more than 14 days for a low impact event) or even a single day event that may affect the wider community may also require planning permission.
- You are therefore recommended to seek advice from Westminster's Planning Department if planning approval is also needed for an event.

Please also note the planning status of the premises will, however, not be a material consideration as to whether any Premises Licence should be granted. Conversely, under planning legislation, the approval of a Premises Licence does not provide automatic grounds for the planning status to also be changed.

7. Recommended Conditions to be submitted in the Operating Schedule of an application

1. The sale of alcohol at the premises will be ancillary to the primary use of the premises as an outdoor event space.
2. A suitable and sufficient Event Management Plan shall be drawn up by a competent person prior to an event and made available, if requested, to the Responsible Authorities. This shall be kept for at least one year, signed-off by a person with management responsibilities and must contain information and assessments, as a minimum, on the following aspects where relevant:
 - i. Details of responsible persons present including at least one person with management responsibilities of the licence holder Emergency and Evacuation procedures
 - ii. Crowd management and stewarding arrangements
 - iii. Overnight security arrangements
 - iv. A detailed site plan showing all permanent and temporary structures and all access and egress points
 - v. Capacity at any one time
 - vi. Certificates from competent persons on Temporary Structures, Electrical Power Supply and Gas equipment
 - vii. First Aid and Lost Children arrangements
 - viii. Noise Management Plan
 - ix. Risk Assessments
 - x. A waste management plan
 - xi. Sanitary accommodation
 - xii. Public Liability Insurance
3. All drinks sold, supplied or consumed shall only be in open polycarbonate or crushable vessels unless prior exemption has been obtained from Westminster's Environmental Health Consultation Team and/or Westminster Police Licensing Team for a specific event in writing or by e-mail.
4. Substantial food and non-intoxicating beverages, including drinking water, shall be available in all parts of the premises where alcohol is sold or supplied for consumption on the premises.
5. In relation to the sale of alcohol, a Challenge 21 proof of age scheme shall be operated at the premises where the only acceptable forms of identification are recognised photographic identification cards, such as a driving licence, passport or proof of age card with the PASS Hologram.
6. The Premises Licence holder shall comply with all reasonable requirements of Westminster Police Licensing Team, the London Fire and Emergency Planning Authority and Westminster City Council's Environmental Health Consultation Team, Filming & Events Team and City Inspectors
7. The Licensee must ensure that the LAeq (15 min) noise level does not exceed 65 dB(A) from any electronically amplified sound system 1m from the window of the nearest noise sensitive premises.

8. Events that include amplified music exceeding 65dB LAeq (15 min) must be notified to the Environmental Health Consultation Team at least two weeks prior to the event and the notification shall include the Noise Management Plan.
9. Admission of children to a Film event must be restricted in accordance with the film classification recommended by the British Board of Film Classification or as recommended by the classification by this licensing authority as appropriate.
10. Any event showing Films that are staged beyond 21:00 hours shall only be carried out under the following circumstances;
 - i. Film audio to be delivered to each attendee via wireless headsets
 - ii. Customer capacity less than 500 at any one time.
11. There shall be no noise audible at the nearest noise sensitive premises from any construction or similar works in association with the set up and/or dismantling of the site, outside the hours of:
08:00 - 18:00 Monday -Saturday
10:00 - 18:00 Sunday
12. No licensable activities shall take place at parts of the premises marked on the plans currently undergoing redevelopment until this area of the premises has been assessed as satisfactory by the Environmental Health Consultation Team at which time this condition shall be removed from the Licence by the licensing authority.

Please note that any advice given will not guarantee that your application will be granted by the Licensing Service and the Environmental Health Consultation Team may still choose to make a representation to the application submitted.

Mediation correspondence

• [REDACTED]
Received: 13 Aug 2021

OBJECTION

13/08/2021 5:08 PM I am in general support of the application with one exception. The late-night film screenings which have been put on have occasionally been advertised as 'sing-a-long' sessions. These are late night sessions with headphones to prevent noise disturbing neighbours. The singalong sessions are therefore contradictory as they are loud and disturbing to those who live around the area. I object to these sessions.

Dear [REDACTED]

As it currently stands, the Estate have no direct involvement or input in the Openaire cinemas other than from a Health and Safety perspective. By applying for the Premises License the Estate hopes to have a more direct input into the Openaire operations since the activity can then take place under a license under our direct oversight.

Our aim as an Estate is to provide events that are directed at our occupiers, and as such we deliver an events program throughout the year which includes fitness classes aimed at health and wellbeing, musicians throughout the Estate, as well as numerous team activities that will also be covered under the PRS license. As always, we are more than happy to open a forum with our residents, and fully understand that an event advertised as a "sing along" is not to everyone's liking. Thank you for bringing this concern to our attention, we fully intend on addressing this with Openaire to make sure that this does not happen again.

[REDACTED]
Received: 10 Aug 2021

OBJECTION

10/08/2021 1:30 PM I live at [REDACTED]. Local residents are always subjected to noise in this area at most times of the day and night. There are already far too many pubs, restaurants, bars, outdoor singing. We do not need any extra we need less. The Brew Dog pub is always extremely noisy and this from opening till close. Please do not allow this extra noise to go ahead and think this is a residential area with people who wish to be able to relax, rest, sleep at home and not be constantly disturbed by noise.

Dear [REDACTED]

We fully understand your frustration with the noise generated by BrewDog but we hope that you can also notice the difference in how we manage any of the retailers situated physically on Merchant Square Estate. While we support our retailers, we first and foremost cater to the needs of our residents and occupiers, and expect our retailers to also take the same viewpoint.

The PRS license referenced in this application would at most cover a handful of events throughout the year, with the remainder of the events being very low-key events. All our events are on our website and social media channels, are largely delivered during the day.

• [REDACTED]

Received: 11 Aug 2021 by

OBJECTION

11/08/2021 10:15 AM Most of these proposals (music, artists, etc.) are great, including the films on the screen facing the lawn - this is terrific (the screen is neat, unobtrusive, adds value and community, etc.). However, the infrastructure for showing other films on the pedestrianised zone by the canal facing down the canal is hideous, unsightly, unwanted, and a vile mis-appropriation of public space that people can no longer enjoy by it being there:

1. It prevents the main purpose of that space: canalside walking - exercise and foot-traffic through-put of those enjoying the canal.

2. It tends to be sponsored by gaudy bright vulgar brands (last one was a bright pink ice cream brand - disgusting, unhealthy, and simple awful and in your face). The most ugly thing ever.

3. It blocks the view of the water for residents and visitors and walkers passing through. The purpose of this area is to enjoy outdoor spaces and water views, ducks, coots, swans, occasional fish, paddleboarding, fresh air, sunlight etc.

It would be so easy to place this second film screen in a space that is unused or less used and less obstructive (on the other side of the canal tucked in the corner perhaps - or similar). But to place such a purposefully-ugly monstrosity in the VERY middle of the thoroughfare is simply counter to all common-sense and inhibits public enjoyment of the area. Plus is is a nod to the sponsor's marketing interests - flagrant corruption.

Merchant Square Response

Dear [REDACTED]

The Openaire Cinema is a temporary event which takes place for a maximum of 8 weeks out of the year. The estate is able to host this event because we are one of the few small end sections of the canal system, and it provides a great opportunity to introduce a greater audience to the Canal systems through a novel cinematic experience. We hope that by combining the cinema experience with the canal it would foster a more positive relationship between the attendees and our immediate urban nature.

One of the criteria of this event taking place in the Basin is that the Canal and River Trust (CRT) is prominently featured as part of the marketing campaign. It is our wish that by supporting the CRT we can enable them to continue to protect the natural beauty of the Paddington Basin. Working in conjunction with the CRT the Estate delivers numerous Corporate Social Responsibility days where we actively engage with our immediate community to protect our environment. One example of how we achieve this is through paddle and pick sessions where we and our community partners clean the canal system from the basin up to Little Venice, removing tonnes of waste year on year.

The Estate also endeavours to support and protect the wildlife situated in the basin and welcome the involvement of our residents in this ongoing project.

This collaboration is an important investment into Merchant Square because its increase our visitor community which ultimately supports our local businesses. As always, we are more than happy to open a forum with our residents, and fully understand that an event advertised as a "sing along" is not to everyone's liking.

• [REDACTED]

**Received: 25 Aug 2021 by
OBJECTION**

Premises Licence Application Ref: 21/05609/LIPN.

The [REDACTED] note with interest this application.

Our main concern on all Premises Licence applications is the potential noise and disturbance etc to adjacent residents and residents in the surrounding area as well as the potential for crime and disorder.

In this instance, allowing for dispersal, the hours applied for Films at 23.00, seven days a week, is too late.

- o We have a few queries arising from the documentation.
- o What sort of events are envisaged? o How frequently do they intend to use the licence?
-

To the members of [REDACTED]

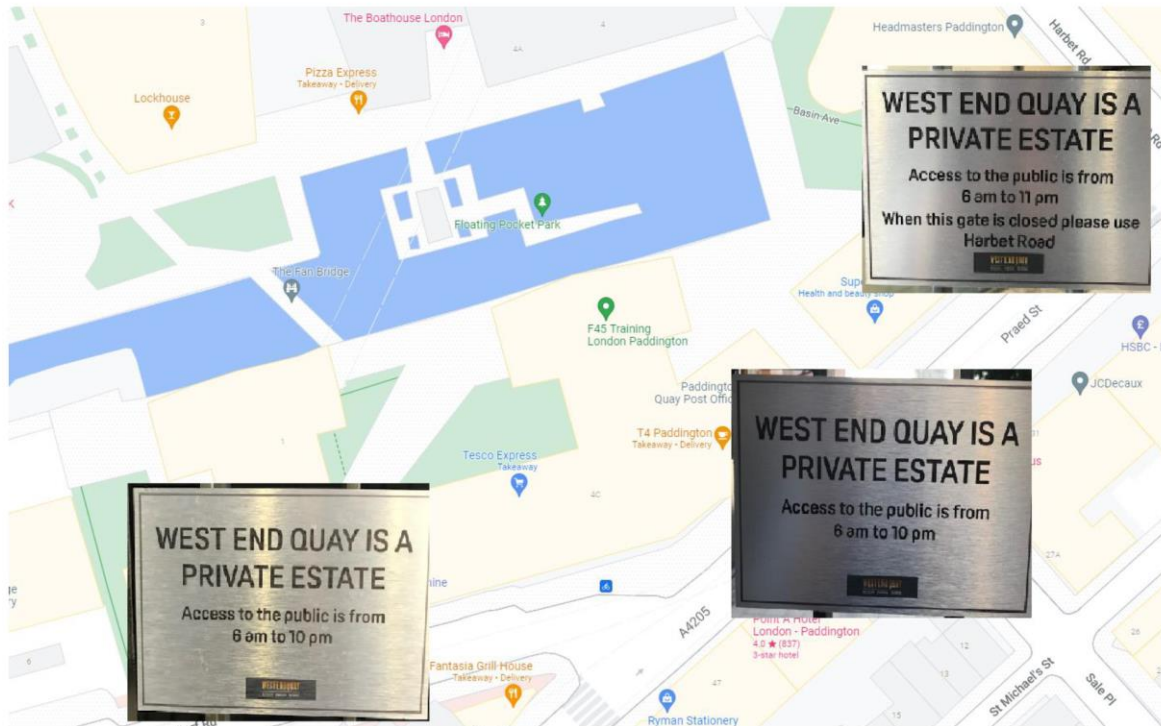
It is the Estates intention to continue to provide a positive impact on the area by offering free events that encourage the growth of the community and support local initiatives. Previous events include charity fundraisers, live music sessions, movie screenings, art exhibitions, events that support health and wellbeing and team building events. Most of our events are and will continue to be free for the community, however we will occasionally collaborate with third parties to bring more impactful events to Merchant Square such as the Openaire Float-In Cinema. These types of events increase our visitor community which supports our local businesses across Merchant Square Estate. The licence is only intended to be used two or



three times a year as 98% of our events do not require any events license. Some images of previous events below.

- o Will there be 'pop up' bars/any events which are solely for consuming alcohol? *We will not organise any events which are solely pop-up bars. Any events that involve alcohol sales will be one element of a wider event and will have non-alcoholic options on offer.*
- o Are all the entrances to Merchant Square still open at 23.30, including one in Praed Street - opposite Sale Place?

Merchant Square Estate does not have any exits leading onto Praed street, as all the gates are located on the neighbouring Estate, but we can confirm that the opening times of the gates are as follow:



- o What are the arrangements for the dispersal of customers/attendees to encourage quiet egress? *We have 24-hour security that can assist customers to enter and exit the site. Due to the low volume of people attending our events, additional resource is not needed to assist with the safe ingress and egress of the site. Where possible, attendees will be funnelled directly to North Wharf Road via the commercial buildings in order to reduce any impact that the event may have on our residents.*

- o What is capacity of the events, showing films etc? *In general, our events have a very low capacity, since most of the events are aimed at events targeting our residents and commercial occupiers. The Openaire cinema event is one of three annual events that have a greater gathering and the space can occupy a maximum capacity of 228, spread over 100 deckchairs, and 16 boats that can each be occupied by 8 people. The Estate cinema events have a maximum capacity of 100, seated on deckchairs.*

o Also, not shown, can you confirm all glasses for drinks will be plastic or similar. *All events that include food and drinks use 100% sustainable packaging including cutlery and napkins.*

Premises History**Appendix 3**

Application	Details of Application	Application date	Decision
21/00944/PREAPM	Request for Pre application advice	09.02.2021	N/A

There is no appeal history for the premises.

CONDITIONS CONSISTENT WITH THE OPERATING SCHEDULE AND CONDITIONS PROPOSED BY A PARTY TO THE HEARING

When determining an application for a new premises licence under the provisions of the Licensing Act 2003, the licensing authority must, unless it decides to reject the application, grant the licence subject to the conditions which are indicated as mandatory in this schedule.

At a hearing the licensing authority may, in addition, and having regard to any representations received, grant the licence subject to such conditions which are consistent with the operating schedule submitted by the applicant as part of their application, or alter or omit these conditions, or add any new condition to such extent as the licensing authority considers necessary for the promotion of the licensing objectives.

This schedule lists those conditions which are consistent with the operating schedule, or proposed as necessary for the promotion of the licensing objectives by a responsible authority or an interested party as indicated. These conditions have not been submitted by the licensing service but reflect the positions of the applicant, responsible authority or interested party and have not necessarily been agreed

Mandatory Conditions

1. No supply of alcohol may be made at a time when there is no designated premises supervisor in respect of this licence.
2. No supply of alcohol may be made at a time when the designated premises supervisor does not hold a personal licence or the personal licence is suspended.
3. Every supply of alcohol under this licence must be made or authorised by a person who holds a personal licence.
4.
 - (1) The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.
 - (2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises—
 - (a) games or other activities which require or encourage, or are designed to require or encourage, individuals to;
 - (i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
 - (ii) drink as much alcohol as possible (whether within a time limit or otherwise);
 - (b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;
 - (c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or

less in a manner which carries a significant risk of undermining a licensing objective;

- (d) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner;
 - (e) dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of a disability).
5. The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.
6. (1) The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.
- (2) The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.
- (3) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either—
- (a) a holographic mark, or
 - (b) an ultraviolet feature.
7. The responsible person must ensure that—
- (a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures—
 - (i) beer or cider: ½ pint;
 - (ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and
 - (iii) still wine in a glass: 125 ml;
 - (b) these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and
 - (c) where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available.

A responsible person in relation to a licensed premises means the holder of the premise licence in respect of the premises, the designated premises supervisor (if any) or any individual aged 18 or over who is authorised by either the licence holder or designated premises supervisor. For premises with a club premises certificate, any member or officer of the club present on the premises in a capacity that which enables him to prevent the supply of alcohol.

8(i) A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.

8(ii) For the purposes of the condition set out in paragraph 8(i) above -

(a) "duty" is to be construed in accordance with the Alcoholic Liquor Duties Act 1979;

(b) "permitted price" is the price found by applying the formula -

$$P = D + (D \times V)$$

Where -

(i) P is the permitted price,

(ii) D is the amount of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and

(iii) V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;

(c) "relevant person" means, in relation to premises in respect of which there is in force a premises licence -

(i) the holder of the premises licence,

(ii) the designated premises supervisor (if any) in respect of such a licence, or

(iii) the personal licence holder who makes or authorises a supply of alcohol under such a licence;

(d) "relevant person" means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and

(e) "value added tax" means value added tax charged in accordance with the Value Added Tax Act 1994.

8(iii). Where the permitted price given by Paragraph 8(ii)(b) above would (apart from this paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.

8(iv). (1) Sub-paragraph 8(iv)(2) below applies where the permitted price given by Paragraph 8(ii)(b) above on a day ("the first day") would be different from the permitted price on the next day ("the second day") as a result of a change to the rate of duty or value added tax.

(2) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.

9. Admission of children to the premises must be restricted in accordance with the film classification recommended by the British Board of Film Classification or recommended by this licensing authority as appropriate.

10. All persons guarding premises against unauthorised access or occupation or against outbreaks of disorder or against damage (door supervisors) must be licensed by the Security Industry Authority.

Conditions consistent with the operating schedule

11. The sale of alcohol at the premises will be ancillary to the primary use of the premises as an outdoor event space.
12. A suitable and sufficient Event Management Plan shall be drawn up by a competent person prior to an event and made available, if requested, to the Responsible Authorities. This shall be kept for at least one year, signed-off by a person with management responsibilities and must contain information and assessments, as a minimum, on the following aspects where relevant:
 - Details of responsible persons present including at least one person with management responsibilities of the licence holder Emergency and Evacuation procedures
 - Crowd management and stewarding arrangements
 - Overnight security arrangements
 - A detailed site plan showing all permanent and temporary structures and all access and egress points
 - Capacity at any one time
 - Certificates from competent persons on Temporary Structures, Electrical Power Supply and Gas equipment
 - First Aid and Lost Children arrangements
 - Noise Management Plan
 - Risk Assessments
 - A waste management plan
 - Sanitary accommodation
 - Public Liability Insurance
13. All drinks sold, supplied or consumed shall only be in open polycarbonate or crushable vessels unless prior exemption has been obtained from Westminster's Environmental Health Consultation Team and/or Westminster Police Licensing Team for a specific event in writing or by e-mail.
14. Substantial food and non-intoxicating beverages, including drinking water, shall be available in all parts of the premises where alcohol is sold or supplied for consumption on the premises.
15. In relation to the sale of alcohol, a Challenge 21 proof of age scheme shall be operated at the premises where the only acceptable forms of identification are recognised photographic identification cards, such as a driving licence, passport or proof of age card with the PASS Hologram.
16. The Premises Licence holder shall comply with all reasonable requirements of Westminster Police Licensing Team, the London Fire and Emergency Planning Authority and Westminster City Council's Environmental Health Consultation Team, Filming & Events Team and City Inspectors

17. The Licensee must ensure that the LAeq (15 min) noise level does not exceed 65 dB(A) from any electronically amplified sound system 1m from the window of the nearest noise sensitive premises.
18. Events that include amplified music exceeding 65dB LAeq (15 min) must be notified to the Environmental Health Consultation Team at least two weeks prior to the event and the notification shall include the Noise Management Plan.
19. Admission of children to a Film event must be restricted in accordance with the film classification recommended by the British Board of Film Classification or as recommended by the classification by this licensing authority as appropriate.
20. Any event showing Films that are staged beyond 21:00 hours shall only be carried out under the following circumstances;
 - Film audio to be delivered to each attendee via wireless headsets
 - Customer capacity less than 500 at any one time.
21. There shall be no noise audible at the nearest noise sensitive premises from any construction or similar works in association with the set up and/or dismantling of the site, outside the hours of:
08:00 - 18:00 Monday -Saturday
10:00 - 18:00 Sunday
22. No licensable activities shall take place at parts of the premises marked on the plans currently undergoing redevelopment until this area of the premises has been assessed as satisfactory by the Environmental Health Consultation Team at which time this condition shall be removed from the Licence by the licensing authority.

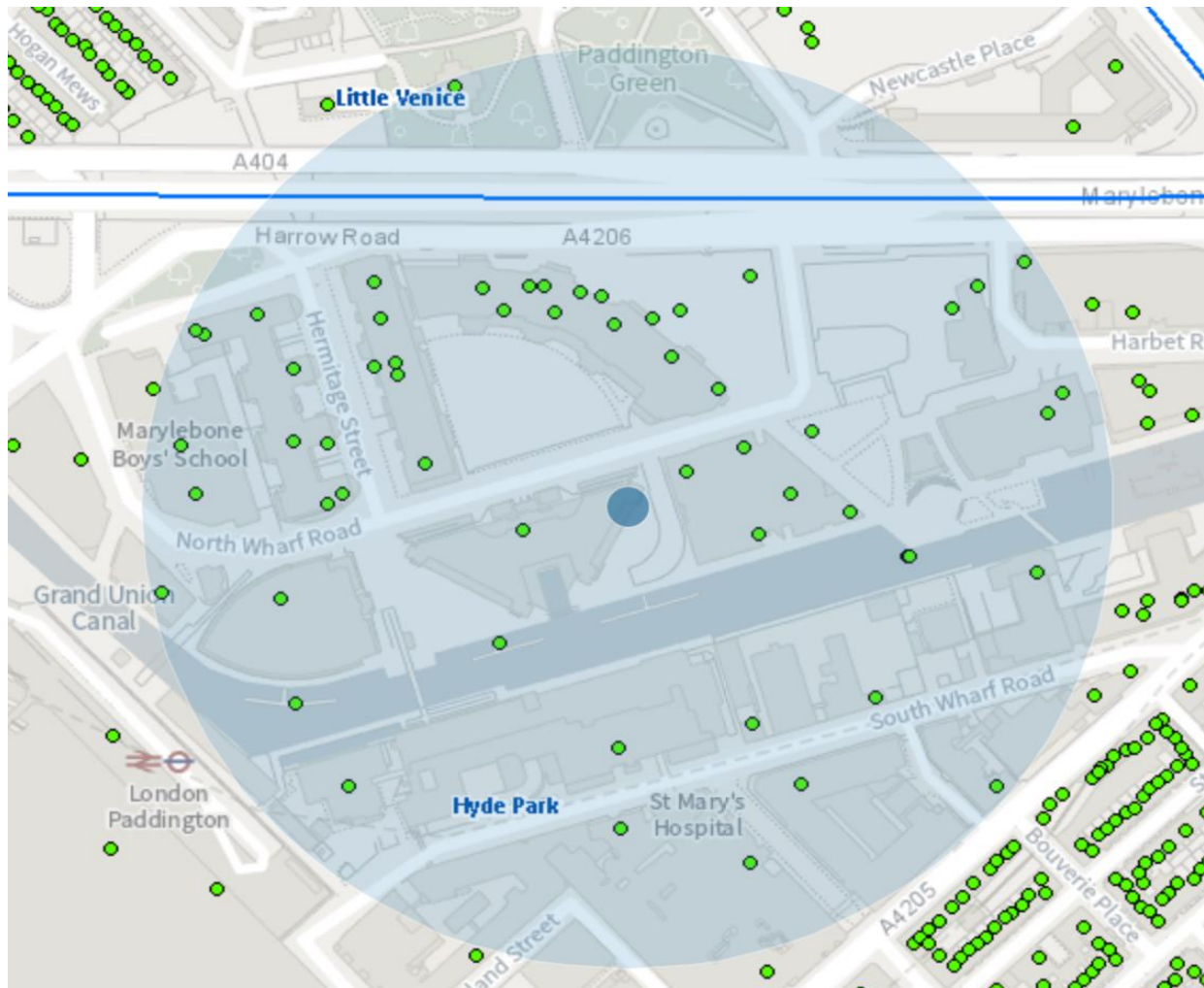
Conditions proposed by the Environmental Health

None

Conditions proposed by the Police and agreed by the applicant so as to form part of the operating schedule

23.
 - (a) The premises shall install and maintain a comprehensive CCTV system as per the minimum requirements of the Westminster Police Licensing Team.
 - (b) All entry and exit points will be covered enabling frontal identification of every person entering in any light condition.
 - (c) The CCTV system shall continually record whilst the premises is open for licensable activities and during all times when customers remain on the premises and will include the external area immediately outside the premises entrance.
 - (d) All recordings shall be stored for a minimum period of 31 days with date and time stamping.
 - (e) Viewing of recordings shall be made available immediately upon the request of Police or authorised officer throughout the entire 31-day period.
24. A staff member from the premises who is conversant with the operation of the CCTV system shall be on the premises at all times when the premises is open. This staff member must be able to provide a Police or authorised council officer copies of recent CCTV images or data with the absolute minimum of delay when requested.

25. A Challenge 21 or Challenge 25 proof of age scheme shall be operated at the premises where the only acceptable forms of identification are recognised photographic identification cards, such as a driving licence, passport or proof of age card with the PASS Hologram.
26. An incident log shall be kept at the premises, and made available on request to an authorised officer of the City Council or the Police. It must be completed within 24 hours of the incident and will record the following:
 - (a) all crimes reported to the venue
 - (b) all ejections of patrons
 - (c) any complaints received concerning crime and disorder
 - (d) any incidents of disorder
 - (e) all seizures of drugs or offensive weapons
 - (f) any faults in the CCTV system
 - (g) any refusal of the sale of alcohol
 - (h) any visit by a relevant authority or emergency service.
27. There shall be a personal licence holder on duty on the premises at all times when the premises are authorised to sell alcohol.
28. A minimum of 3 SIA licensed door supervisors shall be on duty from thirty minutes prior to the start of any event where alcohol will be sold until thirty minutes after the event has concluded. SIA door supervisors must correctly display their SIA licence(s) when on duty so as to be visible.
29. SIA licensed door supervisors shall wear high visibility jackets or vests.
30. There shall be no sales of alcohol for consumption off the premises.
31. The Premises Licence Holder shall risk assess the need for additional SIA licensed door supervisors at other times based on a documented risk assessment. A copy of the risk assessment shall be kept at the premises and produced to Police and/or an authorised officer of Westminster City Council on request



Resident count: 359

Licensed premises within 200m of 7 Harbert Road, London, W2				
Licence Number	Trading Name	Address	Premises Type	Time Period
20/10037/LIPDPS	Marks & Spencer	Waterside House 35 North Wharf Road London W2 1NW	Shop	Sunday; 07:00 - 22:30 Monday to Saturday; 07:00 - 23:00
21/06365/LIPDPS	Kupp	Unit 53 5 Merchant Square City Of Westminster London W2 1AS	Restaurant	Sunday; 07:00 - 22:30 Monday to Thursday; 07:00 - 23:00 Friday to Saturday; 07:00 - 00:00

20/05194/LIPRW	Wework 1st-7th Floors	Offices 5 Merchant Square West City Of Westminster London W2 1AS	Office	Not Recorded; XXXX - XXXX
21/03705/LIPDPS	Wework 1st-7th Floors	Offices 5 Merchant Square West City Of Westminster London W2 1AS	Office	Not Recorded; XXXX - XXXX
13/02774/LIPDPS	Marks & Spencer Plc	Waterside House 35 North Wharf Road London W2 1NW	Office	Sunday; 12:00 - 23:00 Monday to Saturday; 10:00 - 23:30
20/03175/LIPN	Not Recorded	Development Site At Paddington Exchange North Wharf Road London	Miscellaneous	Monday to Sunday; 00:00 - 00:00
20/10150/LIPN	Premier Inn	Development Site At Paddington Exchange North Wharf Road London	Hotel, 4+ star or major chain	Sunday; 06:00 - 23:00 Monday to Thursday; 06:00 - 00:00 Friday to Saturday; 06:00 - 00:30
20/07016/LIPVM	Heist Bank	3 - 15 North Wharf Road London W2 1LA	Wine bar	Sunday; 09:00 - 22:30 Monday to Thursday; 08:00 - 23:30 Friday to Saturday; 08:00 - 00:00 Sundays before Bank Holidays; 08:00 - 00:00
20/10167/LIPN	The House Boat	Barge At Pontoon A Paddington Basin North Wharf Road London	Vessel	Monday to Sunday; 10:00 - 23:00
20/07542/LIPT	Pizza Express	Units 35 And 37 3 Merchant Square City Of Westminster London W2 1BF	Restaurant	Sunday; 12:00 - 22:30 Monday to Thursday; 10:00 - 23:30 Friday to Saturday; 10:00 - 00:00

				Sundays before Bank Holidays; 12:00 - 00:00
21/07566/LIPDPS	Lockhouse	3 Merchant Square City Of Westminster London W2 1AZ	Cafe	Sunday; 07:00 - 22:30 Monday to Thursday; 07:00 - 23:30 Friday to Saturday; 07:00 - 00:00
10/02411/LIPVM	Merchant Square	Development Site - Land At Harbet Road London W2 1JU	Park / Open Space	Monday to Sunday; 00:00 - 00:00

